

*Process of decision making Identify key decision making points, Final decision making authority and Related provisions, acts, rules etc.*

The Hon'ble Minister and Secretary, MoES are the final decision making authority of the Centre. The Head NCMRWF is the final authority in internal decision making for the Centre. The decisions are generally pertains to construction and civil maintenance, electrical maintenance, the Financial Advisor, MoES takes decision on higher purchase, etc. and the Senior Finance Officer is responsible for giving financial concurrence and Head NCMRWF has powers for direct purchase/procurement of Rs. 25,000/-.

Apart from this the Head NCMRWF constitutes committees comprising senior scientists and officers to decide the matters related to scientific R&D, welfare, residence etc. and also for the addressing the problems of the staff and arriving at amicable solution (within the framework of rules). Deputy Secretary, Section Officer, DDO, Section Heads supervise and monitor the work of their subordinates and are directly responsible to the Head. Every regular and project employee is accountable for the work assigned to him/her.